

COMMON DESIGN REVIEW BOARD

APPLICATION FOR APPROPRIATENESS

DATE RECEIVED: _____ CASE NUMBER: _____

FILING FEE: _____ PAYMENT TYPE: CASH _____ CHECK _____ RECEIPT NUMBER: _____

(for office use only)

Application Inquiries: Clarksville / Montgomery County Regional Planning Commission
329 Main Street, Clarksville, TN 37040 /www.cmcrpc.com
Brent Clemmons, Design Review Coordinator
931-645-7448 / Brent.Clemmons@cityofclarksville.com

1. Name and address of owner(s) of the subject property:

Email: _____

_____ **Telephone:** _____

2. Name and address of authorized agent:

Email: _____

_____ **Telephone:** _____

3. Tax Map and Parcel Number: _____ (portion thereof) check, if applies.

a. **Location of the request:** _____

b. **Zoning Classification:** _____

c. **Design Review Standard:** _____

4. Description of the Request:

5. Submittal Checklist: (One Hard Copy and One Digital Submission is Required)

- ____ Exterior Photographs;
- ____ 1 copy of proposed site plan (to scale) showing all site improvements, including landscaping;
- ____ Completed color exterior scale (1/8" scale minimum);
- ____ Samples of exterior materials including brick, stone, metals, glass, roofing;
- ____ Detailed scale drawings of awnings, signs, and mounting brackets, indicating proposed colors;
- ____ Color photographs of all sides of the existing exterior for remodeling, rehabilitation, or demolition. For new demolition, remodeling, and construction, photographs or other representative documents, shall show contiguous properties;

Applicant / Agent signature: _____ **Date:** _____

(Checks made payable to "Regional Planning Commission")